



Wedding Guidelines and Reservation Form

Lord of the Lakes Lutheran Church, 6090 Harbour South, Winneconne, WI 54986
(920) 582-2622, office@lordofthelakes.net

Date of Wedding:	Time:
Place of Wedding:	
Bride's Name: _____ Phone: _____ Address: _____ City, State, Zip _____ Email address: _____	
Groom's Name: _____ Phone: _____ Address: _____ City, State, Zip _____ Email address: _____	
Date of Rehearsal:	Rehearsal Time:
Place of Rehearsal:	

Fee Schedule	Fee	Date Paid	Notes:
Pastor	\$ 200*		*Offsite \$300 plus mileage
Scheduling Fee	\$ 100		⁽¹⁾ Also, please fill out the Building Use form
Custodial services	\$ 75		
Wedding Advisor	\$ 100		required
Pianist	\$ 150		⁽²⁾ other musicians, see below note
Pre-marriage assessment	\$ 45		This is online; payable online

⁽¹⁾ The Scheduling Fee is paid at the time of Scheduling. **Bring all other fees and wedding license to the rehearsal.** Separate checks or cash are needed for each person being paid.

⁽²⁾ Other Musicians

It is YOUR RESPONSIBILITY to contact and hire a musician; your Wedding Advisor may provide referrals. Musician's fees are to be arranged with and paid directly to the musician; the fees may include planning and rehearsal time required. **Pre-recorded music is not allowed.**

The Bride, Groom, and witnesses must be available immediately after the receiving line to sign the marriage license.

The Gathering Area may be reserved, on a first come basis, for rehearsal dinner or a reception. An additional custodial fee for use of the Gathering Area of \$50 is required. A dance and/or a band will not be allowed in the hall.

Alcohol is not permitted on church property, including the parking lot; smoking is not allowed in the building.

Photography and videography are only allowed during the service if they are out of sight and unobtrusive to the ceremony.

Sanctuary Decorations: must be pre-approved by the Wedding Advisor

Fasteners of any kind are prohibited on the chairs

Throwing of rice, birdseed, or flower petals is prohibited

Aisle runners are prohibited due to safety concerns

No decorations are to be put on the piano, keyboard, or any other instruments